

CCR-2520: CAPTIONING PRODUCTION

Cuyahoga Community College

Viewing: CCR-2520 : Captioning Production

Board of Trustees:

2011-05-26

Academic Term:

Fall 2020

Subject Code

CCR - Captioning and Court Reporting

Course Number:

2520

Title:

Captioning Production

Catalog Description:

Focus on the production of captions using steno or voicewriting technology. Build endurance and accuracy in realtime writing.

Credit Hour(s):

3

Lecture Hour(s):

2

Lab Hour(s):

2

Requisites

Prerequisite and Corequisite

CCR-2480 Using Captioning Technology, or departmental approval.

Outcomes

Course Outcome(s):

Produce captions using steno or voice writing technology in accordance with realtime theory principles

Objective(s):

1. Demonstrate use of the phonetic translator
2. Demonstrate use of prescribing to include text preparation, format, and software functions
3. Use musical notes in realtime translation for captioning
4. Produce force strokes, blanking strokes, and placement strokes for captioning translation
5. Demonstrate accurate translation of numbers
6. Build endurance by writing 15-minute broadcast news program with a goal of 96% accuracy
7. Explain care of CCR equipment including steno or mask adjustments
8. Demonstrate operation of an online captioning translation system
9. Describe basic setup and care of broadcast captioning equipment
10. Demonstrate broadcast news production preparation
11. Apply techniques for on-air captioning and fingerspelling
12. Define prescribing

Methods of Evaluation:

1. Homework
2. Quizzes
3. Tests
4. Discussions

Course Content Outline:

1. Translation
 - a. Numbers
 - b. Phonetic translator
 - c. On-air translation
 - d. Fingerspelling
 - e. Force strokes
 - f. Blanking strokes
 - g. Placement strokes
 - h. Musical notes
2. Captioning Equipment
 - a. Online translation system
 - b. Steno or mask adjustments
 - c. Broadcast equipment setup
 - d. Broadcast equipment care
3. Writing
 - a. Speed
 - b. Accuracy
 - c. Endurance
 - d. Preparation
 - e. Prescripting

Resources

Boucke, Laurie. *CATegorically Speaking: A reference work and study guide for realtime writers*. 2. New York; White-Boucke Publishing, 2006.

Downey, Gregory. *Closed Captioning: Subtitling, stenography, and the digital convergence of text with television*. 1st. Baltimore; Johns Hopkins University Press, 2008.

Robson, Gary. *The Closed Captioning Handbook*. 1st. Boston; Focal Press, 2004.

Stenovations. *Digital Cat Users Guide*. {ts '2010-01-01 00:00:00'}.

Resources Other

1. Faculty-created text materials
2. Faculty-created dictation materials

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